



A meeting of the **CORPORATE GOVERNANCE COMMITTEE** will be held in the **CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, CAMBS, PE29 3TN** on **WEDNESDAY, 25 SEPTEMBER 2024** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 10)

To approve as a correct record the Minutes of the meeting of the Committee held on 9th July 2024.

Contact Officer: Democratic Services - (01480) 388169

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

Contact Officer: Democratic Services - (01480) 388169

3. COMMUNITY GOVERNANCE REVIEW - GLATTON AND CONINGTON PARISHES (Pages 11 - 24)

To consider a request from Glatton Parish Council to undertake a Community Governance Review to review the parish boundary between Glatton and Conington parishes.

Contact Officer: L Jablonska - (01480) 388004

4. CODE OF CONDUCT COMPLAINTS - UPDATE (Pages 25 - 28)

To receive a report providing a summary and update of completed or ongoing complaints received regarding alleged breaches of the Code of Conduct under the Localism Act 2011 since the start of the year.

Contact Officer: L Jablonska - (01480) 388004

5. USE OF SURVEILLANCE UNDER THE REGULATION OF INVESTIGATORY POWERS ACT (RIPA) - INSPECTION REPORT UPDATE
(Pages 29 - 38)

To receive a report providing details of the Council's recent inspection by the Investigatory Powers Commissioner's Office (IPCO) together with the recommendations received.

Contact Officer: K Kelly - (01480) 388151

6. CORPORATE RISK REGISTER (Pages 39 - 70)

To receive a report on the Corporate Risk Register.

Contact Officer: O Morley - (01480) 388103

7. INTERNAL AUDIT SERVICE - PROGRESS REPORT (Pages 71 - 78)

To receive a report from the Internal Audit Manager providing an update on the work completed/undertaken by the Internal Audit Service.

Contact Officer: Y Khan - (01480) 388475

8. IMPLEMENTATION OF INTERNAL AUDIT ACTIONS (Pages 79 - 86)

To receive an update on the implementation of audit actions.

Contact Officer: Y Khan - (01480) 388475

9. WHISTLEBLOWING (POLICY, GUIDANCE AND CONCERNS RECEIVED) (Pages 87 - 96)

To consider a report by the Internal Audit Manager on the outcome of a review of the Whistleblowing Policy and Guidance and on the allegations received under the Policy in the year ending March 2024.

Contact Officer: Y Khan - (01480) 388475

10. CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT
(Pages 97 - 100)

To receive the Corporate Governance Committee Progress Report.

Contact Officer: Democratic Services - (01480) 388169

17 day of September 2024

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Democratic Services, Tel: (01480) 388169 / email: Democratic.Services@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.